

		Senior Officers.
3.	Section Officer (Gen)	<ul style="list-style-type: none"> • The Section Officer (General) is responsible for disposing off all internal matters of Sports & Youth Affairs Department (Secretariat Side). • The Section Officer (General) is responsible for keeping record of Officers / Officials of Secretariat side posted from SGA&CD. • The Section Officer (General) is responsible for making correspondence with SGA&CD for transfer / posting of Officers / Officials in the Department.

- The Section Officer (General) is responsible for making correspondence with Accountant General, Sindh / Concerned Accounts Section for all financial matters relating to Officers / Officials of the Department.
- The Section Officer (Gen) shall process and dispose all assembly questions relating to Sports & Youth Affairs Department.
- The Section Officer (Gen) shall process and dispose all President Directives, P.M. directives / portal, C.M. directives / portal & C.S. directives relating to Sports & Youth Affairs Department.
- The Section Officer (General) is responsible for maintenance of record of all official work which is assigned to General Section.
- Any other task assigned by the Secretary, S&YAD or Senior Officers.